

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING
Held at 2pm on Tuesday 10 January 2017

Present: Vice-President Welfare & Community (VPWC, Chair), Vice-President Education (VPE), Vice-President Activities (VPA), Vice-President Sport (VPS), Vice-President Scarborough (VPSc)

Attending: Chief Executive (CEO), Membership Services Director (MSD), Finance & Resource Manager (FRM), Administration Co-ordinator (AC, minutes)

1. **Apologies**
None received.
2. **Minutes of previous meeting**
Approved as a correct record.
3. **Matters arising** - see attached.
 - 4d) Reported separately
 - 8a) VPWC has completed and advertising has been removed.
4. **Zone reports – circulated and taken as read** (see attached)
 - c) **Vice-President Education**
 - VPE highlighted his concerns over his increasing workload and asked UEC for assistance. VPA & VPSc suggested UEC should discuss this when VPSc visits Hull later in the week. UEC agreed to organise meeting to discuss workloads now President has left. **Action: Officers**
 - f) **Vice-President Scarborough**
 - VPS asked for clarity on 'bringing the cohorts' together contained in report. VPSc explained this was in relation to the separate departments based in Scarborough appearing to become insulated.
 - UEC agreed to discuss at a separate meeting when VPSc visits Hull later in week. **Action: Officers**
5. **Chief Executive & SMT update**
 - CEO updated UEC on Building Strategy PowerPoint which has been created using feedback from staff and students. Commercial Services Director (CSD) will attend next University Space Planning meeting, at which the PowerPoint is to be tabled.
 - CEO reminded UEC of the upcoming away day later this month and discussed the plans for the day, which will be held at York St John's newly opened Union building.
 - CEO has begun planning for the Annual General Meeting to be held after the Trustee Board Meeting in March. UEC will have to decide who is to present the financial report to AGM in place of President. **Action: Officers**
 - MSD updated UEC following a meeting with the new Information and Transition Officer (ITO); his plans to overhaul and enhance the online student induction. ITO has asked HUU to put together a module for the induction and further meetings are in the pipeline.

6. **Items for Discussion**

a) **University Breakfast Meeting**

- Next University Breakfast Meeting is scheduled for 18 January 2017.
- VPA suggested that UEC could discuss the breakfast meeting at the informal UEC meeting next week. CEO agreed this would be beneficial and asked Officers to consider which topics they wished to promote at the breakfast meeting.
- Officers agreed to think of points they wished to raise in breakfast meeting and discuss these in next informal UEC meeting (17th January 2017). **Action: Officers**

b) **Parking Restrictions: Request for student input**

- MSD explained the proposal by the Facilities and Security Manager of the University to amend parking restrictions around campus. As part of an ongoing project for 'safer walk ways', the proposal hopes to allow students to park closer to where they are working by removing parking restrictions at 4pm, instead of the current 6pm.
- UEC were in agreement that this would be a positive change for students. MSD asked if an officer could write a short endorsement of the proposal. VPWC agreed to complete, as he has been involved in the 'safer walk ways' project. **Action: VPWC**

7. **Impact Reporting**

- Nothing to report due to the Christmas and New Year break for officers.

8. **Any Other Business**

a) **Financial Update**

Reported separately.

b) **Student Campaigns Budget**

- MSD sought UEC's views on suggested cuts to the Student Campaigns Budget as part of the Reforecast. MSD highlighted the lack of spending despite opening the budget up to all students to apply for through UEC meetings.
- VPS stated he would need to consult the AU Exec and questioned how much of the Budget would still be available. FRM stated that following the suggested reduction, £3400 remained for the year.
- MSD & CEO discussed the benefits of the Campaign fund in connecting with students and suggested that it could also be used for existing campaigns.
- UEC agreed to reiterate the Campaigns Budget's existence to their respective zones and clarify if any campaigns are being considered. **Action: Officers**

9. **Reserved Business -** Reported separately

10. **Next Formal Meeting** – Tuesday 24 January 2017, 2pm.



Your Union

UEC/SEC REPORT - WEEKS ENDING 23RD DECEMBER, 30TH DECEMBER, AND 6TH JANUARY

NAME: Si Hernandez	
I'd like to thank	John Howarth (North Riding College Former Students Association Chair) – For his eagerness and willing together the project. James Ward (Catering Manager) – For his willingness for student input.
Things I'm proud of	The progress made for the "Seaside Story" project.
General updates	Research into "Seaside Story" has proved fruitful. Have been liaising with John Howarth (North Riding College Former Students Association Chair), who has agreed to help gather information regarding the student movement through the years. Plans for "Be The Best 2017" are progressing, with a smoothie bar and fair being co-ordinated for a welcome back event. Met with James Ward (Catering Manager), to discuss plans for Waves and Calvino's, as well as student input into menu options.
Update on my objectives	Feedback from CMT regarding Talk Scarborough has been followed up, with the results made into a blog. Research into wider equality issues has begun, which will form an important section of the Liberation Education campaign.
I need support with	Bringing the cohorts together.

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs pw)	Hrs spent engaging with members (ie time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
23/12/16	26 (Wednesday, Thursday, and Friday off, claimed lieu time).	4	One-to-ones.	15.38%
30/12/16	N/A (Annual Leave).	N/A	N/A	N/A
06/01/17	N/A (Annual Leave).	N/A	N/A	N/A