

UNION EXECUTIVE COMMITTEE AGENDA

TUESDAY 19TH NOVEMBER 2019, 2PM, MEETING ROOM 3,
STUDENT CENTRAL

Present: Isobel Hall, President of the Students' Union (PRES); Abigail Morris, President of Inclusivity & Diversity (PID); Erin Pettit, President of Sports (PS); Thomas McNamara, President of Activities (PA)

Attending: Leanne Spencer, Executive Support Co-Ordinator (ESC – minutes)

1. Apologies

Jane Stafford, Chief Executive (CEO); Orduen Nguper Simeon, President of Education (PE)

2. Minutes of Previous Meeting

PID noted October was incorrectly spelt, ESC to amend ACTION ESC

3. Matters Arising

Agenda Item		Action	Actioned By	Outcome
3	Matters Arising	ESC to check if Lifetime membership are still doable due to changes in Bye-Laws	ESC	Complete
3	Matters Arising	PRES to edit and re-circulate SO8005 to President Team to view and comment on	PRES	Ongoing
4	Associate Membership fees	ESC, with PA and PS, to update the Associate Membership form to bring it in line with the Bye-Laws and circulate to staff explaining the process	ESC, PA and PS	Ongoing
5a	Representation Request Forms – Breach of Confidentiality Policy Working Group	ESC to email the University explaining that the form has been declined, President Team to send a line to explain why they are not sending a representative.	ESC and PT	Complete
5b	Representation Request Forms – Academic Support Tuition Working Group	ESC to email the University explaining that the Committee decided that PE would attend. PE to ask his zone if someone would also like to attend.	ESC and PE	Complete
7a	Accountability Reports – President of the	PRES get back in touch with Diana Johnson's assistant to chase them up.	PRES	Ongoing

	Students' Union			
7e	Accountability Reports – President of Sport	PS to write her report and send it to ESC to add to the minutes	PS and ESC	Complete
8	AOB – Representation Request Form for Surveys Group	ESC to email the University explaining that the Committee decided that they feel that PE is adequate representation for this meeting so they will not be sending any other reps.	ESC	Complete

4. For discussion & Decision

a. Reclaim the Night Campaign Request Form

PID explained that Reclaim the Night is a national movement that has been in place since the 1970's. PID made it clear that we are not linking this to the Libby Squire case, it is part of a national movement and we are doing it on the same date as the London March. PRES said that we need to make this clear in any communications about this march. PID said that local charities would also be coming to show what support is available.

PID stated that we are meeting at 6pm and will have some speeches beforehand. There will be refreshments after the event, this aspect will be open to men but the march will be for women and those who identify as women. PID said that the march will be starting on Saturday, the Women's rep will be doing lecture shout outs and there will be someone from the Inclusivity and Diversity zone getting touch with AU Clubs to highlight the event.

PID said that we do not need much funding; the money is for pizzas, refreshments and glow sticks. PRES asked if the glow sticks would be environmentally friendly; ESC said that the Student Opportunities Manager has some reusable ones that PID can use; PID said that she would ask the Student Opportunities Manager if she could borrow the glow sticks


PID announced the route that she was considering for the march. A discussion was had about the route and amendments were made to PID's proposed plan.

PRES asked if PID had thought about using something permanent to make the march such as a badge; PID expressed concerns that people who did not have a lanyard would not wear badges. PRES suggested a leaflet; PS suggested a pack that could include the Safe Campus cards and information leaflets; PID agreed with the pack.

The Committee approved the request form.

b. HR, Library & ICT, and Estates Transformations

PRES asked the Committee if they felt that we should postpone this agenda item until we have more information or if they wanted to discuss it now. PRES explained that there might be some things that we may take a stance on and that there is not information available from the University at this stage. PS agreed with postponing it until there is more information.



The Committee agreed to postpone a discussion on this agenda item pending further information from the University.

5. To note

a. SHAG Week Campaign Request Form

PID explained that she had sent this to the Committee via email and that the request form was approved. This is to note the approval of the form for the minutes.

6. Accountability Reports

a. President of the Students' Union

Take as read.

PID asked if there were plans to include climate information on the website; PRES said that there is a plan to have a specific area of the website which will be dedicated to HUU's position and everything that we have done on the environment.

PS asked for clarification about recycling bottle tops; PRES said that she forgot to put the box out for this but that she is working on improving recycling facilities within HUU. PRES said that York Students' Union has a good recycling facility and suggested to the Facilities Manager that HUU could have one. The Facilities Manager will take it to an operations meeting with the University. PRES said that she would chase Facilities Manager up for an update on this.

ACTION PRES to chase Facilities Manager regarding the recycling facility


PID asked what the University was doing around registering to vote; PRES said that it would be good if the University gave students time in lectures to do it. PRES said that HUU has something on the website and that she is meeting the University's Head of Business and Systems next week to discuss registering to vote further.

b. President of Inclusivity & Diversity

Take as read.

PID said that SHAG Week was a success, around 100 people not in a club or society got tested. PID explained that Mesmac approached her about supplying the tests and that they will be doing it again for the next SHAG Week. PRES suggested that PID could have a station in Westfield Court during the next SHAG Week.

PRES asked for more information about the reading list audit and how it will work; PID explained that she met with the University about diversifying the curriculum. PID said that they want to diversify the library. PRES asked how they are going to do it as it comes back to programmes; PID agreed and said that she suggested that they do a reading list audit where students can feed into it. PID said that the library will be looking into more diverse materials which will then be brought to the lecturers. PS expressed concerns that most of the material is not diverse for some subject areas. PRES suggested that PID focus less on the library and work closer with the PVC of Education on their programmes work. PID said that PE has had conversations about this before and that she will have a conversation with him about it.



ACTION PID to have a conversation with PE regarding the work PVC Education is doing on programmes.

PS asked if PID had received the information from the EDI Committee; PID said that she has not had it yet.

c. President of Sport

Take as read.

PRES congratulated PS on selling out AU Ball tickets so quickly.

PID said that she sat down with the Sports Co-Ordinator and the Student Opportunities Manager to brief them on what needs to be done for the AU Ball when PS was off and it all seems to be on track now.

d. President of Education

Postpone to next meeting.

e. President of Activities

Take as read.

PID asked what was happening with HullFire. PA said that the editor has been busy with reading week so he has not had time to meet her. PA said that he has been involved with recruiting their committees and the HullFire committee is now in place.

PID asked if PA has had any other feedback around Remembrance Day. PA said that the Registrar is going to make it an annual and that the Armed Forces Society will be involved. PS suggested that he hand it over to someone at the University once the Registrar has left to ensure that it will continue.

PRES asked for clarity around improving communications and processes, what are these. PA explained that he is meeting tomorrow to discuss SUMS and that he is thinking about changing the frequency that Societies Council meet.

7. Any other Business

Campaign Request Form for Rainbow Laces – PS said that she has priced up the laces at £1 a pair. PS said that she will circulate this for approval via email.

8. Reserved Business

Next meeting: Tuesday 17th December 2019



President Report

President of the Students' Union
Isobel Hall

Submitted: Tuesday 3rd December

My three priorities this month were:

1. Climate Emergency
2. Registering to Vote/Vote Campaign
3. Representation/Communication

Priority 1 Climate Emergency
<p><u>Actions:</u></p> <p>Attended Nottingham Sustainability Committee</p>  <p>Worked with Huey to put on a protest for divestment of fossil fuels on divestment day of action alongside petition</p>





Spoke at the University Ethics Committee about ethical investment and the University policy i.e. divestment from fossil fuels

Attended and spoke at the Waterline Summit representing Hull University Students' Union and students on the panel debate. Also, gave an interview before panel event here <https://vimeo.com/376359276>



VIDEO: Isobel Hall President Hull University Union talks to me in THE WATERLINE LIVE studio at #TheWaterline summit organised by Marketing Humber Bondholders to join the climate conversation as The University of Hull announces #carbonneutral target by 2027 #climate #climatechange #climateemergency #climateaction #environment #student #students #decarbonisation



Attended a meeting with Hull City Council regarding Fairtrade

Outcomes:

WIN: University have committed to date to becoming Carbon Neutral! This was one of our demands at the September 20th Climate Strike

WIN: University has committed to reviewing its investment portfolio and ethical investment policy

Isobel,

Just to confirm our conversation yesterday, the University will review our investment portfolio in line with our commitment to becoming carbon neutral.

I have cc'd Phil Gilmartin as Chair of the Sustainability Board.

Many thanks,

How I told students:

- Weekly Facebook Updates
- Student Newsletter

Priority 2 Registering to Vote/Vote Campaign

Actions:

Recorded videos



Placards for registering to vote



Writing joint emails with the University to encourage students to vote

Writing HUU newsletter emails encouraging students to vote

Organising Hustings of Hull North candidates for students



Outcomes:

Over 65 students attended the Hull University Students' Union General Election Candidates Debate with over 400 views across two Facebook live videos.

157 students filled out our survey

How I told students:

- Weekly Facebook Updates
- Student Newsletter

Priority 3
Communication/Representation

Actions:

Organising VC Q&A



Filming President Question Time with Torch TV



General Election Survey – collecting student priorities for the General Election and Candidates Debate

Christmas Chocolate and Chat – collecting student priorities for the General Election and Candidates Debate



Values work – gathering student feedback on what values most resonate with them or suggesting new ones.

Representing students on the QAA Student Strategic Advisory Board



Outcomes:

Values work – 712 tokens received!



How I told students:



Facebook Weekly Updates

Student Newsletter

Meeting of the Month
Education Planning Committee

Which priority it helped:

Value for Money/Hidden Costs

Who it was with:

Chaired by PVC Education and PVC International

Outcome:

This committee looks at courses on offer at the University and has responsibility for approving new courses or suspending programmes. This meeting I ensured that the University were not suspending study abroad options for programmes just because they did not have high student numbers. I spoke about how there are a lot of barriers for students to complete study abroad which often results in students not seeing this as an option for them (ranging from finance, accommodation and caring responsibilities as examples).

Win - The University are now going to take a strategic look at how they can remove barriers for students and consider this before suspending programmes with study abroad opportunities.

How I told students:

Weekly Update

Next month I will be focusing on:

1. Hidden Course Costs
2. Students' Union app
3. Your Ideas



President Report

President of Inclusivity & Diversity

Abi Morris

Submitted: W/C 2nd December

My three priorities this month were:

1. Sexual Health
2. Reclaim the Night
3. Media work

Priority 1 Sexual Health

Actions:

- SHAG week was held between 12th and the 19th November
- MESMAC in every day providing chlamydia and gonorrhoea tests and HIV tests on the Wednesday in the sports centre
- Had an issue in regards of number of tests – MESMAC only get given 100 a month and were not able to ask for more from their providers
- Conifer house agreed to provide more so this was resolved
- Competition for clubs and societies done again to encourage more people to get involved
- Separated it into two this year rather than one £150 prize for the group with the highest percentage of members getting tested - £75 for the group with the highest percentage and £75 for the group with the highest amount of members getting tested

Outcomes:

- 334 people were tested in total – 247 from clubs and societies and 87 not affiliated to any group
- Produced two podcasts with torch TV to provide info on sexual health – one with 252 views and the other with 605 views on Facebook!
- Winners of the competition were Dance Squad who had 28 of their members tested, and trampolining who got 94% of their club tested



How I told students:

- Constant social media attention throughout the week with Facebook posts at the end of each day with the standing results, as well as Instagram stories every day on the Union Instagram page

Priority 2
Reclaim the Night

Actions:

- Worked with Evie (Women's Rep) in preparation of the national Reclaim the night marches
- Marching for womens right to be able to walk at night freely
- Got in contact with local women charities to come and join and show what support is available for women in Hull
- Organised a placard making session before the march for people to come and write their own messages

Outcomes:

- Successful march with around 15 people attending
- Enough placards made for everyone who wanted one to hold one
- Two ladies from women's aid attended and had a long discussion with Evie and I about what they do – ended up with us getting an invite to come to their centre to see how they operate

How I told students:

- Blog to introduce students to Reclaim the night and what it is all about written by Evie and I
- Evie did some lecture shout outs to promote the march
- Pictures posted afterwards about the march thanking people for attending

Priority 3
Media Work

Actions:

- Filming multiple things with Torch TV for a number of different projects:
 - o SHAG week podcasts
 - o Registering to vote info video
 - o President question time
- Also appeared on BBC Radio Humberside to talk about getting our students to register to vote

Outcomes:

- President question time allowed students to submit questions to us as a team or individually
- Had a number of questions specifically for me asking about representation and points on my manifesto
- Register to vote video was posted to encourage students to use their right to vote to have their say – was used to make sure students know that in particular they could register both at home and at university
- See priority 1 for SHAG week podcasts

How I told students:

- All videos posted on the Torch TV pages and shared by Presidents on our Facebook profiles as well as on the Union Facebook page

Meeting of the Month
EDI catch up

Which priority it helped:

Inclusivity

Who it was with:


Phil Quinn – EDI Head in HR of the University

Outcome:

- Regular catch up used to inform each other about what is happening on campus
- Discussed things such as the attainment gap, a campaign I will potentially be running for Disabled Students with the library, Racial harassment, the lecture theatre naming, domestic abuse training and LGBT+ Month

How I told students:

- Will be an agenda item in my next zone meeting

- 
- Students will be informed on the individual items when they come into play and when all things are confirmed. E.g. there will be an official lecture theatre naming announcement sent out some time in the new year

Next month I will be focusing on:

1. Disabled Students Campaign
2. Gender neutral toilets
3. LGBT+ History Month



President Report

President of Sports

Erin Pettit

Submitted: 2nd December 2019

My three priorities this month (04th November – 02nd December) were:

1. AU Ball
2. SHAG Week
3. Varsity Planning

Priority 1 AU Ball
<p><u>Actions:</u></p> <ul style="list-style-type: none">• Meeting held 5th November to finalise budget• AU Exec assigned jobs to do (things to buy, entertainment to arrange, collect raffle prizes etc.)• Organise raffle• Set up event• Ensure event goes to plan on the night <p><u>Outcomes:</u></p> <ul style="list-style-type: none">• Budget finalised. Due to cheaper food option (£14.95 per head for 2 course meal and table wine) more money could be spent on decorations etc.• AU Exec, Vicky Dean, Alex Tute and PID helped organise and run a cracking AU Ball that was really well received.• Raffle organised and raised £267.16 for Movember. All prizes were collected on the night which helped the event run more smoothly and is something I would recommend for future years.• Event went very well. The venue was decorated and looked fab. There was no incidents of misbehaviour. <p><u>How I told students:</u></p> <ul style="list-style-type: none">• Posted to AU Presidents and to AU Social Sec groups individually• Many students have shared their own individual images of the event. We are still waiting on the photographers images.

Priority 2
SHAG Week

Actions:

- Work to encourage as many of the AU clubs get tested as possible.
- Promote Abi's getting tested competition.

Outcomes:

- SHAG week was a huge success with load of members of the AU getting tested
- Two Sports Clubs won the prizes from Abi's competition.
- The AU is aware of practising safe sex and have been reminded that Mesmac visit every Wednesday.

How I told students:

- AU Council meeting
- Emails
- Facebook President and Social Sec Page
- Sharing the event on Facebook

Priority 3
Varsity Planning

Actions:

- Continue working to deliver a successful Varsity by ensuring it is planned well in advanced
- Meet with Lincoln SU representatives to discuss ideas and to ensure we are on the same page regarding the event
- Meet with other stakeholders to ensure everyone knows what is expected of them

Outcomes:

- Have found out the Varsity proposal to the VC was successful and the University will be investing in the event
- Meeting with Lincoln was good. Both organisations have the same opinion regarding alcohol and behaviour. This has already been communicated to AU Presidents during AU Council. (Decided to start the messaging sooner rather than later).
- Meeting included Hull Sport. We are to meet again once the teams competing have been finalised to organise the venue (and the SHEES cover – first aid).
- Ents staff supportive of decision on alcohol as it could drive commercial income that day – going to look into the possibility of streaming matches to Sanc.

How I told students:

- Discussed in AU Council meeting

- Updates will be provided on the AU Presidents Facebook page

Meeting of the Month
VC Q&A before Union Council

Which priority it helped:

- N/A

Who it was with:

- The VC
- Part Time Officers from all Zones
- President Team

Outcome:

- Before the meeting I had suggested some questions to members of my Zone and explained the importance of using this opportunity with the VC to discuss sporting issues at Hull.
- I suggested a few questions, however, the Zone came prepared with their own questions and the Q&A ended up heavily sport focused.
- This was a huge success for me as it was a chance for the VC to see the impact of sport on other students – this was especially effective when members from other Zones (not the Sport Zone) shared their concerns.
- A meeting was had with the VC the next day where we had a de-brief of the Q&A and it was decided that we would take the sporting work further.

How I told students:

- I have yet to express this to students as I am waiting for a follow up meeting to arise.

Next month I will be focusing on:

1. BUCS Regional Meeting
2. Reviewing Semester 1 and Planning Semester 2
3. My Opps Plan



President Report

President of Activities

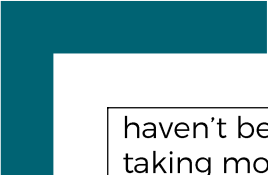
Tom McNamara

Submitted: <04/12/19>

My three priorities this month were:

1. Supporting Societies
2. Improving Comms and Processes
3. Commercial Services/ Events

Priority 1 Supporting Societies
<p><u>Actions:</u></p> <p>Liaising with the Student Opportunities Coordinator, Opportunities Assistant and SEC to:</p> <ul style="list-style-type: none">• Chase up Societies that are inactive due to outstanding paperwork or committee training;• Promote the Societies and Opportunities Fair at WF: The Reunion, as well as the 2nd Give it a Go Week as a second chance to recruit members;• Begin having shout outs on social media to promote societies. <p>Exploring what additional support we can give to societies to help financially, e.g. BOOST. Planning to review the societies grant before Christmas.</p> <p>Met with Riya the new Societies Rep for MedSoc who is interested in stepping into the HYMS Societies Rep role with HUU.</p> <p>Supported the Armed Forces Society with the idea of hosting a 2 minute silence on campus for Remembrance Day.</p> <p>Attended the first Enactus Society Advisory Meeting alongside representatives from Careers.</p> <p><u>Outcomes:</u></p> <p>The majority of societies are now active with others slowly following suit. The remaining ones have generally had very little contact with us and</p>



haven't been responding to emails so may need to remain inactive with us taking more formal action.

We've filled all the stalls for the Societies & Opportunities Fair which is great because last year we only had one fair which was split between clubs and societies but I thought we'd have the demand for separate days so made the suggestion.

More updates on Society Finances to come.

The 2 minute silence with HUAFS will be an annual event now in collaboration with the University.

How I told students:

Updates on Social Media.

Email

Priority 2 Improving Comms & Processes

Actions:

Societies Council

I put a poll in the HUU Activities Zone Forum Facebook Group asking Presidents what they thought of Societies Council. Aside from informing students on what I am doing there didn't seem to be a need for a monthly meeting for Society Presidents as I keep them updated through other means which we can build and improve on as outlined below.

Adopt a Society

Societies that have existed in the past but are no longer being run by students still have a bank account with us and just need students to run them. Our Junior Web Developer has developed an "Adopt a Society" section for our website which will allow students to adopt and set up these societies. If nothing else, it will give students an idea of the sort of societies we have had in the past.

SUMS

Had a meeting with our Junior Web Developer and members of the Opportunities Team to discuss how we can better use SUMS (Students' Union Management System) for managing Student Groups and finding new digital ways for committees to run and manage their group.

Outcomes:

From the Societies Council poll, the feedback I received was that they'd like:

- Societies Council at the start of trimester 1 & 2, and when anything urgent needs to be discussed/ addressed;
- A monthly Societies Newsletter for Committees to round up information and opportunities for the month;

- Me and the SEC have regular office hours instead of Council where students can more easily reach us if they have any questions or concerns.
- No one requested to keep Council as a monthly meeting.

I plan for the Adopt a Society section to be launched in January 2020.

In terms of SUMS and developing the Dashboard on the website it's a big piece of work so will be implemented over the next year. I'd aim for the work to be concluded by next summer.

How I told students:

Poll in the Activities Zone group

Societies Council

Updates on social media

Priority 3

Student Events Forums – Planning for End of Year Ball

Actions:

Organised two Student Event Forum meetings to plan End of Year Ball 2020. We've had about 10 students at each with the one on the 2nd December being particularly constructive.

Outcomes:

The Student Event Forums have given a great opportunity for students to lead on the End of Year Ball. They've been making the decisions with staff facilitating the meetings. Students have made the decision on the options for the theme, acts, entertainment and generally how the event will be run, all the while being practical about our budget and what the cost of the tickets will have to be. The theme has been confirmed as "Carnival" and acts have been narrowed down with more information to be announced in the new year.

How I told students:

Social Media



Meeting of the Month SUMS Meeting with Opportunities Team
<p><u>Which priority it helped:</u></p> <p>Improving Comms & Procedures</p> <p><u>Who it was with:</u></p> <p>Student Opportunities Team</p> <p>Junior Web Developer</p> <p><u>Outcome:</u></p> <p>It was a great opportunity to collate all our ideas together for the website which will help digitise a lot of the processes around Student Groups including looking at how groups access the cash office, complete trip packs and sign off documents.</p> <p>It's not going to come to fruition overnight but it will be a big win when its all in place.</p> <p><u>How I told students:</u></p> <p>Societies Council</p>

Next month I will be focusing on:

1. Societies
2. Student Media
3. Commercial Services