

SPORT ZONE MEETING: 17:00 MONDAY 21ST OCTOBER

LOCATION: STUDENT CENTRAL, MR3

Attending: Erin Pettit, President of Sports (PS) and acting Chair; Vicky Dean, Sports Co-Ordinator (VD); Rhianna Marie Phillips, AU Secretary (RMP); Tommy Covington-Young, AU Marketing and Communications (TCY); Lucy Tune, AU Marketing and Communications (LT); Jenny Lawrence, AU BUCS Officer (JL); Megan Greenwood, AU Non-BUCS Officer (MG); Tejiri Cousin, AU Participation and Engagement Officer (TC); Vanessa Igbenabor, AU Inclusivity and Diversity Officer (VI); Ryan Parker, Councillor for Scrutiny (RP); Lucy Satur, Representative for Women in Sport (LS).

1. APPOLOGIES

None received.

2. INTRODUCTIONS AND PRONOUN POLICY

Introductions and pronouns were given.

PS hands out the role descriptions attached at the bottom of the minutes so that the Zone knows what is expected of them in their individual roles.

3. GROUND RULES

PS explained that the Zone would create their own ground rules. These are to be adhered to in all Zone Meetings. The Zone gave some suggestions for ground rules:

- No idea is a silly idea
- Respect others opinions
- Confidentiality
- Phones on silent
- Be on time, if not just let PS know
- Speak up, don't be afraid to voice your opinion

The Zone agreed to adopt these ground rules.

4. WHAT DO WE WANT THIS MEETING TO LOOK LIKE?

PS led a discussion on what the Zone wanted their regular Zone meeting to look like. The Zone gave the following suggestions:

- Meet 3 times per semester
- Use the meeting as a Union council pre meet - allow us time to discuss beforehand, question anything that we're confused about. Decisions on voting will not be made as a Zone.
- Discussion on motions submitted by any member of the Zone. Allow time to second motions and have any questions answered.
- Update from each position, have a 5 minute chat about what we've been doing within your positions
- Voice any issues we have within our roles

The Zone agreed these points would shape future Zone Meetings.

5. NEXT MEETING

PS asked if this was a suitable time to meet for future meetings.



The Zone agreed that going forward this is the preferred meeting time.

6. SPORT ZONE UPDATES

VI discussed the Inclusivity Award she has been working on with PS and President of Inclusivity and Diversity (PID). VI explained she has helped the initial idea of the scheme which will have clubs and societies trying to meet a criteria. VI explains a questionnaire has been sent out by PID.

LS mentioned the lack of sanitary provisions in the Allam Sports Centre. PS advised her to speak to PID and Sophie Johnson (Hull Sport Staff member) to overcome this.

LS is going to speak to women's sports teams to see if there is interest in bringing training earlier so they do not have to walk home in the dark.

RP is concerned that not many people understand how sports work at the University and is keen to overcome this to help more people be involved.

7. UNION COUNCIL

Some Zone members express concerns over the length of the papers and the time needed to read them.

PS explains their role in the Union Council meeting and how important it is that the Zone is involved in discussions.

8. AOB

a) Elect a Zone Chair for future Zone meetings

RP is successfully elected as Chair for the Sport Zone.

ROLE DESCRIPTIONS (taken from SO4004)

1) President of Sports

In addition to the duties detailed in SO 4001, the President of Sports shall in the context of the Committee:

- i. Be the chair of the Committee, with a casting vote only;
- ii. Organise the time, date and location of all Committee meetings;
- iii. Be the chair of the Awards Committee, with a casting vote only and to convene its meeting;
- iv. Be the chair of the Colours Committee, with a casting vote only and to convene its meeting;
- v. To support all members of the Committee in their personal development, balancing their priorities and completing their objectives.
- vi. To ensure that any task asked of Committee members is appropriate, meaningful and within their capability.
- vii. To ensure that any performance review of a member of the Committee arising from a motion of the zone (see 4002 11.4) is conducted in a fair and timely manner, with due consideration to the rights and wellbeing of the Committee member.

2) AU Secretary

- i. To be an active part in the planning and delivery of events that are the responsibility of the AU Executive Committee.
- ii. Be a voting member of the Awards Committee;
- iii. Be a voting member of the Colours Committee;
- iv. To be responsible for facilitating the administration of the Committee.
- v. To be responsible for facilitating the administration of the Zone (see 4002 9 and 10)
- vi. To assist the President of Sport by conducting appropriate administration and research tasks.
- vii. The AU Secretary shall take the minutes of Committee meetings, the Awards Committee meeting and the Colours Committee meeting.

3) AU Marketing and Communications

- i. To be an active part in the planning and delivery of events that are the responsibility of the AU Executive Committee.
- ii. Be a voting member of the Awards Committee;
- iii. Be a voting member of the Colours Committee
- iv. To be responsible for the management and monitoring of the Committee email account.
- v. To be responsible for the management, monitoring and security of the Committee Instagram account.
- vi. To be responsible for the management, monitoring and security of any and all non-specified Committee Social Media accounts.
- vii. To work with the President of Sports to create, promote and publicise relevant communications with the AU, its Clubs and Constituents. This will include but is not limited to information about the following: AU events, Event/Game of the Week/Month, Team of the Month, Team of the Trimester, AU Awards and AU Colours.

4) AU BUCS Officer

- i. To be a full voting member of Union Council.
- ii. To be an active part in the planning and delivery of events that are the responsibility of the AU Executive Committee.
- iii. Be a voting member of the Awards Committee;
- iv. Be a voting member of the Colours Committee;
- v. To be the advocate for AU constituent interests, issues and opinions on any matters relating to BUCS sporting activity within the AU Exec and the Sports Zone.
- vi. To work with AU Marketing and Communications and other relevant parties to promote and publicise BUCS sports, Clubs, fixtures and results.

5) AU Non-BUCS Officer

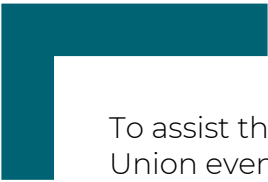
- i. To be a full voting member of Union Council.
- ii. To be an active part in the planning and delivery of events that are the responsibility of the AU Executive Committee.
- iii. Be a voting member of the Awards Committee;
- iv. Be a voting member of the Colours Committee;
- v. To be the advocate for AU constituent interests, issues and opinions on any matters relating to non-BUCS sporting activity within the AU Exec and the Sports Zone.
- vi. To work with AU Marketing and Communications and other relevant parties to promote and publicise non-BUCS sports, Clubs, fixtures and results.

6) AU Participation and Engagement Officer

- i. To be a full voting member of Union Council.
- ii. To be an active part in the planning and delivery of events that are the responsibility of the AU Executive Committee.
- iii. Be a voting member of the Awards Committee;
- iv. Be a voting member of the Colours Committee;
- v. To improve participation and engagement with and within the Athletic Union by researching, proposing and working on enhancing existing procedures and processes.
- vi. To improve participation and engagement with and within the Athletic Union by researching, proposing and working on new campaigns, initiatives and procedures.

7) AU Inclusivity and Diversity Officer

- i. To be a full voting member of Union Council.
- ii. To be an active part in the planning and delivery of events that are the responsibility of the AU Executive Committee.
- iii. Be a voting member of the Awards Committee;
- iv. Be a voting member of the Colours Committee;
- v. To improve inclusivity and diversity within the Athletic Union by researching, proposing and working on enhancing existing procedures and processes.
- vi. To improve inclusivity and diversity within the Athletic Union by researching, proposing and working on new campaigns, initiatives and procedures.



To assist the President of Sports in the planning and delivery of Athletic Union events, these must include but are not limited to; AU Ball, Varsity and AU Trophy Presentation.

To assist and support the President of Sports in any other appropriate way that they have the time to do so.

a. Athletic Union Awards Committee

The Awards Committee shall be formed of all members of the Committee as full voting members plus the President of Sports as Chair.

The Sports Co-ordinator will attend in a non-voting capacity.

The awards committee shall review the nominations and decide the winners of all the AU awards presented at AU Trophy Presentation.

b. Athletic Union Colours Committee

The Colours Committee shall be formed of all members of the Committee as full voting members plus the President of Sports as Chair.

The Sports Co-ordinator will attend in a non-voting capacity.

The Colours committee shall review nominations for Athletic Union Full, Half and Club Colours, awarding the relevant colours where appropriate and deserving, for presentation at AU Trophy Presentation or any other time.