

MEETING OF THE BOARD OF HUU LIMITED
Held on 24 May 2018 at Wilberforce Building

Present: Stuart Ferguson (Trustee, Chair, SF); Gaius Powell (Trustee, GP); Alan Bolchover (Trustee, AB); Osaro Otobo (President, OO); Salman Anwar (Education Officer, SA); Jennie Watts (Welfare & Community Officer, JW); Andrew Paluszkiwicz (Student Trustee, AP); Kathryn Sharman (Student Trustee, KS); Madeline Holden (Student Trustee, MH); Rebekah Greaves (Student Trustee, RG)

Attending: Andy King, Commercial Services Director (CSD); Liz Pearce, Membership Services Director (MSD); Kevin Pearson, Finance & Resource Manager (FRM); Rachel Kirby, Marketing & Communications Manager (MCM); Kate Jude, HR Manager (HRM); Jane Stafford (Incoming CEO, JS); Andrew Costigan (President of Welfare & Community Elect, AC); Isobel Hall (President of Education Elect, IH); Thomas McNamara (President of Activities Elect); Emily Normington, Executive Support Co-ordinator (Minutes, ESC)

Apologies

Received from Connor Massey (Student Trustee Elect, CM); Stephen Willis (University Chief Finance Officer, UCFO) and Nick Wright (President of Sport Elect, NW).

Conflicts of Interest

Senior Management Team to leave the room ahead of discussion during agenda item 4.

1 Minutes of last meeting

The minutes were approved as a correct record.

2 Matters arising from last meeting

The matters arising from the last meeting were noted as complete.

5 Modern Slavery Statement

CSD advised that FARC recommended the implementation of a modern slavery statement; noting the statement would be published online and in the financial statements. SF queried the action taken to date regarding suppliers; CSD has received modern slavery statements for all suppliers.

The board approved the implementation of the modern slavery statement.

6 Management Accounts Period 8, 2017/18

FRM advised an expected deficit of £135k for 2017/18, which includes £68k of backdated business rates, a £70k increase in wages due to NJC pay awards and a decline in the level of bars income and margin.

7 Strategy Rebrand & Performance Indicators

MSD provided background to the strategy and KPI's, current dashboards do not compare data on previous years or against targets. The documents presented utilise data gathered from the Student Pulse reports.

GP recognised the progress made, querying whether some targets are optimistic; MCM noted that some targets cover 2 years. MSD advised that the Student Voice & Opportunities Team were enthusiastic about the targets, whilst ensuring these remain realistic. KS queried whether statistics regarding representation and inclusion could be improved by better communication to students, or a change to process. MSD said schemes such as Your Ideas have been well utilised this year.

SF queried whether annually or bi-annual KPI reporting allows time for change. MSD advised that three Student Pulse reports are released per year, with early indicators received after WelcomeFest. The Senior Management Team will be discussing the enabling themes at their next away day. MCM said monthly breakdowns from Student Pulse will help to target communications and events per month.

8 **Report from Senior Management Team**

MSD is meeting with Hull City Council regarding changes to landlord subscription to HullSTARS to identify how the organisations can work together in the future. The budget reflects a reduction in subscribers, MSD advised the impact of this will be known by October 2018. GP queried the cost of hosting the SLTSA's; MSD advised the budget is £4k, noting that the approach to awards will be reviewed for 2019.

KS raised concerns regarding student hubs following the referendum; OO recognised the issues with faculty hubs and advised that the officer team will work to improve this service during 2018/19. SA noted that course reps have been providing feedback to the University at course rep forums since December; however not all faculties have the same issues.

FRM is awaiting the final version of the data sharing agreement from the University. He highlighted that there was still a risk to our ability to use student data to allow students to participate and engage with HUU if the University change their approach late in the day.

9 **Student Officer Highlights**

OO has consulted with AU members regarding proposed changes to the membership system; feedback has been relayed to the University. OO held pre-meetings with the Student Trustees; MH said the pre-meetings are useful and enable Student Trustees to be involved in meetings. OO has supported student campaigns, including a recent PhD careers event.

AB asked how the behaviour and finances of sports teams is being managed; OO advised that HUU and the University have met with clubs to reiterate the zero tolerance approach to behaviour. MSD added that AU committee training is conducted by staff to ensure continuity. The AU constitution has been amended, clubs must submit a budget for the year at the start of semester one. FRM recently attended AU Council to engage with club presidents, in addition to meetings with clubs in debt to agree how to improve their finances.

SA consulted with students regarding the No Platform Policy, Union Council agreed to remove the outdated policy. SA added that the STLSA's were held in April and went well. Faculty Representative Interviews have taken place, to ensure academic representation in 2018/19.

JW has updated the Zero Tolerance Policy and implemented a breastfeeding policy and accreditation. JW has sent a mental health support report to the University, containing feedback from a recent survey with students and their experience of accessing services. JW is writing an accommodation report to improve a joint approach with the University to ensure high level accommodation provision.

- 10 **Report from Appointments & Governance Development Committee**
Taken as read. GP asked for clarity on SO8011; ESC advised this standing order governs the Trustee Board and has not been reviewed since 2010.
- 11 **Report from Finance, Audit & Risk Committee**
Taken as read, no questions.
- 12 **Health & Safety Report**
Report taken as read. KS queried an increase in assaults; CSD advised this has been due to ongoing behaviour amongst students. CSD added that some students are currently suspended pending police investigation following assaults on staff. SF asked whether zero tolerance notices are displayed within Asylum; CSD to implement. **Action: CSD**
- 13 **Any Other Business**
MSD updated the board on a short term project with Alterline entitled 'What's a students' union worth?', the project will involve consultation with students and alumni on a range of topics.
- 14 **3 Big Things**
The Board agreed the three big things from the meeting as:
 1. The board approved the implementation of a modern slavery statement.
 2. The board reviewed the strategic rebrand and received an update on performance indicators.
 3. The board approved the budgets for 2018/19.

Next Meeting

19 July 2018, Time TBA.