

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING  
Held at 2pm on Tuesday 21<sup>st</sup> November 2017

Present: Osaro Otobo, President (OO); Jennie Watts, Welfare & Community Officer (JW); Caitlin O'Neill, Sports Officer (CON); Salman Anwar, Education Officer (SA)

Attending: Chief Executive (CEO); Membership Services Director (MSD); Studio Manager (SM); Administration Co-ordinator (AC, minutes)

1. **Apologies**

Apologies from OO

2. **Minutes of previous meeting**

Approved as a correct record.

3. **Matters Arising**

See attached. –

4. **For Discussion & Decision**

a) **Vision Launch**

- MCM discussed the Vision Launch which will take place on Tuesday 5<sup>th</sup> December at both the staff meetings.
- MCM demonstrated the website to the group.
- CEO voiced that the launch will also be discussed at the next board meeting.

b) **Associate Memberships**

- An associate membership form for Stephen Ledge was approved by the officers.

5. **Chief Executive & SMT update -**

- MSD in discussions regarding complaints received and would like AC and ESC to dedicate time in officer diaries for complaints panels. **Action: AC and ESC**
- CEO highlighted the HR Manager is working on a Chief Executive Recruitment plan with Stuart Ferguson and OO.
- CEO attended informative meetings with Jeannette Strachan and the Vice Chancellor this week. CEO would like SA and OO to discuss with students any issues with faculty hubs. **Action: SA and OO**

6. **Marketing Update –**

- MCM highlighted the visit taking place in Liverpool on Thursday 23<sup>rd</sup> November and suggested the officers contact Liverpool officers before the visit to introduce themselves.
- MCM is keen on talking to sixth form students after Christmas who could be potential applicants at the University to gain feedback on what they value from a student's union.
- MCM discussed the refreshers offer from Ents which should prove very popular.
- MCM would like lollypop moments from all officers. **Actions: All Officers**

7. **Weekly Reports & Accountability**

a) **President –**

b) **Welfare & Community Officer –**

- JW discussed the mental health campaign and consent campaign.
- CEO highlighted the NUS campaign taking place investigating sexual harassment at Universities.
- JW thanked Emily Normington and AC for help with diary management. JW also thanked the group on helping with issues and campaigns.

c) **Sports Officer –**

- CON expressed the success of the AU ball. CON would like to thank everyone for supporting the event.
- CON is looking forward to the This Girl Can self-defence class which CON and JW are collaborating on.
- CON to continue working on club debt and getting to the root of the debt to ensure it does not continue.
- The group discussed the ongoing work with initiations and are hopeful that clubs are taking all the information and advice on board.

d) **Education Officer –**

- SA would like to thank The Student Engagement Co-Ordinator and the International Student Officer for all the work that went into the International Student Day which also had a lot of engagement from the University.
- SA stated the feedback highlighted the needs for more social events.
- MSD would like to know which students are feeling the need for more events to make sure we are not missing anyone out.
- SA stated The International Students Officer is exploring the social aspects and stated that he will be at the International Students Welcome Day in January.

**8. Any Other Business**

- a) **Branding** – MCM stated that the branding will be unveiled at the staff meetings on Tuesday 5<sup>th</sup> December. MCM stated that the Marketing Team are looking at 3 ways in which the branding can go. All of the ideas will have quite a strong Hull element to the branding.

**9. Reserved Business**

None reported.

**10. Next Formal Meeting**

Tuesday 5<sup>th</sup> December 2017