

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING

Held at 2pm on Tuesday 26th June 2018

Present: Osaro Otobo, President (PRES); Jennie Watts, Welfare & Community Officer (JW); Salman Anwar, Education Officer (SA); Andrew Costigan, President of Welfare and Community (PWC); Isobel Hall, President of Education (PE); Thomas McNamara, President of Activities (PA); Nicholas Wright, President of Sport (PS)

Attending: Membership Services Director (MSD); Studio Manager (SM); Administration Co-ordinator (AC, minutes)

1. **Apologies**

2. **Minutes of previous meeting**

Approved as a correct record.

3. **Matters Arising**

See attached.

4. **For Discussion & Decision**

a) **Breakfast Meeting**

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b) **Your Ideas Scheme**

- An idea was submitted to use a 'TooGoodToGo' app which will reduce the food waste and provide cheaper meals. This is used by Leeds and Northumbria University.

Allocated to: PWC

5. **Chief Executive & SMT update**

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6. **Marketing Update**

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7. **Weekly Reports & Accountability**

a) **President**

- OO thanked all staff involved in the officer residential and also thanked JW and SA for their hard work throughout the past year.

b) **Welfare & Community Officer**

- JW thanked the Executive Support Co-ordinator and AC for helping to finish the handover to PWC.
- JW also thanked the Student Engagement Co-ordinator and Sophie one of the Marketing Co-ordinators for everything they've done for the Ask For Angela and cNosent campaigns.

c) **Education Officer**

- SA thanked MSC for being a great mentor, AC and ESC for UEC support the past year and also all staff at HUU.
- SA attended the Open Forum hosted by the VC to hear about the future direction of the University.

8. Any Other Business

a)

9. Reserved Business

None reported.

10. Next Formal Meeting

7th August 2018



Your Union

UEC REPORT - WEEK ENDING 22/06 2018

This report should be completed each Friday and emailed to Emily together with any papers for the meeting

NAME: Osaro Otobo	
I'd like to thank	Thanks to everyone involved in organising the Officer Residential. Thanks to Jennie & Salman for the work done throughout the year for HUU – they have been brilliant teammates!
Officer Impact	Officer Residential!
Update on my objectives	Following up on all the Your Ideas allocated to me.
Things I'm proud of/ I need support with	I'm proud of the work I've put into handover and the work I did with the officer-elect team at residential.

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs p/w)	Hrs spent engaging with members (i.e. time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
15/06	24	2	Year 9 visit on campus	7%
22/06	40		1-2-1 meeting with AU president Speaking to current students in Student Central about general issues/queries, signposting them to relevant services.	

UEC REPORT - WEEK ENDING xx Month 2017

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NAME: Jennie	
I'd like to thank	Alex and Emily for helping me finish my handover Sam and Sophie for everything they've been doing for the AFA and cNOsent stuff still
Officer Impact	Finished Objectives Finishing off the first draft of the accommodation report to handover to Andy
Update on my objectives	Finished
Things I'm proud of/ I need support with	I'm proud of everything I've been able to achieve this year and so grateful for all the help and support I've received from everybody in HUU over the past year.

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max 40 hrs p/w)</i>	Hrs spent engaging with members <i>(i.e. time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hrs worked
22.6.18	35	1-2	Face-to-face	5%

UEC REPORT - WEEK ENDING 15th June 2018
22nd June 2018

This report should be completed each Friday and emailed to Emily together with any papers for the meeting

NAME: Salman Anwar	
I'd like to thank	Liz for being a great mentor this year. Alex and Emily for UEC and all the support they've given me this year. And to everyone in HUU this past year!
Officer Impact	<ul style="list-style-type: none"> - Went to the Open Forum hosted by the VC to hear about the future direction of the University - Finishing Handover for Isobel
Update on my objectives	<ul style="list-style-type: none"> - Done for the year!
Things I'm proud of/ I need support with	<ul style="list-style-type: none"> - Surviving the year. It's been a very rewarding year, tough at times, sometimes unforgiving but ultimately rewarding.

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs p/w)	Hrs spent engaging with members (i.e. time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
15/06/18	16 (2 days)	0	N/A	0%
22/06/18	16 (2 days)	0		