

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING

Held at 2pm on Tuesday 9th 2018

Present: Osaro Otobo, President (OO); Jennie Watts, Welfare & Community Officer (JW); Caitlin O'Neill, Sports Officer (CON); Salman Anwar, Education Officer (SA)

Attending: Chief Executive (CEO); Administration Co-ordinator (AC, minutes)

1. **Apologies** - Membership Services Director (MSD); Studio Manager (SM)
2. **Minutes of previous meeting**
Approved as a correct record.
3. **Matters Arising**
See attached.
4. **For Discussion & Decision**
 - a) **Your Ideas Scheme**
 - **Better Lighting for Salmon Grove** – A student would like better lighting on Salmon Grove as it can be difficult to see the pavement at night. It would also make the street feel safer. **Assigned to: JW**
 - **Sanitary Bins** – An idea to have signs on toilets that do provide sanitary bins or have them in every toilet. **Assigned to: JW**
 - **Lecturers' office hours and locations available on a board at student hubs** – A politics student has suggested that lecturers advertise their office hours and locations to become more accessible. **Assigned to: SA**
 - **Make the University website better for current students** – An idea to improve the current website to focus more on current student rather than prospective students. **Assigned to: OO**
 - **Compulsory out of office or slow response automatic emails when necessary** – A student has suggested that staff use out of office responses when necessary to help inform students when they are unavailable or backed up with work. **Assigned to: SA**
 - **Free hot water facility available for students to make drinks etc** – Currently there is no hot water facilities available for student use. This idea is to have a kettle ideally place in the union near the microwaves. **Assigned to: OO – CEO suggested to speak to the Commercial Services Director.**
 - **Sexual health tests and basic contraception available on campus** – A student would like free condoms and sexual health test packs on campus. **Assigned to: JW – Test packs and condoms are available on the HUU Reception counter and in the toilets.**
 - **Stationary Vending Machine** – An idea has come forward suggesting to have a stationary vending machine on campus, preferably in the library. **Assigned to: SA. JW suggested highlighting to students that they can access stationary 24/7 at the library.**

b) **Campaign Funding**

- **SHAG Week** – A campaign starting the 5th February to reduce the number of unexpected pregnancies in student communities, reduce the number of students contracting STI's, raise awareness about consent, safe sex, healthy relationships, sexual health, STI and local support services. JW explained the competition for sports and societies is based on percentage of students taken part and not on the amount of participants per team. All teams with 100% tested will take a share of the prize fund. **All Officer Approved the funding of £388.30.**

5. **Chief Executive & SMT update –**

- The Staff meetings were well attended and produced some really helpful feedback regarding the redevelopment plans. Discussions are planned with the officer team along with meeting 6th form students.
- The CEO stated that the survey results will be back from Pulse towards the end of January.

6. **Marketing Update –** CEO spoke on behalf of marketing who are working hard on elections.

7. **Weekly Reports & Accountability**

- a) **President** – OO discussed the Tender presentations that took place last week. The CEO suggested to look at the quoracy of future UEC meetings with only three officers at future meetings.
- b) **Welfare & Community Officer**
- c) **Sports Officer**
- d) **Education Officer**

8. **Any Other Business**

- a) The CEO informed the officers that the 360 feedback reports are now available to view with meetings booked in next week with mentors and an external consultant.

9. **Reserved Business**

None reported.

10. **Next Formal Meeting**

Tuesday 23rd January 2018

UEC REPORT - WEEK ENDING 15/12 Month 2017

This report should be completed each Friday and emailed to Emily together with any papers for the meeting

NAME: Osaro Otobo	
I'd like to thank	Thank you to everyone involved in organising the xmas party and lunch buffet.
Officer Impact	Picked Volunteers of the month for the semester.
Update on my objectives	<p>I've been in contact with Alumni to get help with finding inspirational speakers for the 'diversity and inclusion in the workplace' event. I've got a list of suggestions now to look through.</p> <p>I've planned the Hull against Hate video with Student Services.</p> <p>Worked on creating the focus groups for the race equality charter.</p>
Things I'm proud of/ I need support with	I'm proud of the completing a successful semester with my team & everyone at HUU.

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max 40 hrs p/w)</i>	Hrs spent engaging with members <i>(i.e. time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hrs worked
08/12	38	13	<p>Alumni Event with Faculty rep</p> <p>BUCS Wednesday</p> <p>Speaking to current students in Student Central about general issues/queries, signposting them to relevant services.</p>	34%

UEC REPORT - WEEK ENDING xx Month 2017

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NAME: Jennie	
I'd like to thank	<p>Sam for all her support getting the SHAG, Consent and Mental Health campaigns up and running</p> <p>Sophie and Jack for their support on these campaigns as well</p> <p>Jackie and Osaro for their support for the meeting with Jeanette and Anji</p>
Officer Impact	<p>Handing out the Happy Holiday Cards so students keep their homes safe over the holidays</p> <p>Challenged the university on mental health and Ask HU desk closure on the 14/12 without giving support provision to students.</p> <p>Been reviewing the Zero Tolerance Policy and the Universities Hardship Policy</p> <p>Litter Pick with Hull Stars</p>
Update on my objectives	<p>Reviewing the Zero Tolerance Policy and working on campaigns</p>
Things I'm proud of/ I need support with	<p>Will need support with the MH campaign to give it as much impact as physically possible!</p> <p>Am proud of the progress I've made with the campaign and getting the university to buy into the campaign</p>

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15/12/17	42	11	1-2-1's, supporting LINKS with their scenarios night, Drop in office hours, faculty hub drop in	25%