

Meeting: **Union Executive Committee**
From: President, Chair
To: Members of UEC, Chief Executive and SMT
Date and Time: Tuesday 17th April 2018, 2pm
Place: Meeting Room 2, Student Central

AGENDA

1. Apologies
2. Minutes of previous meeting
3. Matters arising (update on action points from previous meeting)
4. **For Discussion & Decision**
 - a. Your Ideas Scheme
 - b.
 - c.
5. Chief Executive & SMT update
6. Marketing Updates
7. **Weekly Reports & Accountability**
 - a) President
 - b) Welfare & Community Officer
 - c) Sports Officer
 - d) Education Officer
8. Any Other Business
9. Reserved Business
10. Next formal meeting
Tuesday 1st May 2018

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING

Held at 2pm on Tuesday 20th March 2018

Present: Osaro Otobo, President (OO); Jennie Watts, Welfare & Community Officer (JW, Chair) & Salman Anwar, Education Officer (SA)

Attending: Liz Pearce, Membership Services Director (MSD); Rachel Kirby, Marketing & Communications Manager (MCM) & Emily Normington, Executive Support Co-ordinator (ESC, minutes)

1. **Apologies**

None received.

2. **Minutes of previous meeting**

Approved as a correct record.

3. **Matters Arising**

See attached.

4. **For Discussion & Decision**

a) **Man Auction**

- Following a complaint received regarding the recent Man Auction held in Asylum, UEC considered whether the event is relevant and complies with HUU's values.
- UEC agreed the event should be considered under the Unapproved Event Policy and should not be held within HUU venues in the future, ensuring a safe space for all students.
- UEC agreed to meet with the club who host the event to express concerns over the nature of the event and communicate the decision.

b) **Your Ideas Scheme**

- Please see attached Your Ideas allocations.

c) **Associate Membership**

- Associate membership was approved for Bethany Ramsden.

5. **Chief Executive & SMT update**

- SMT are preparing budgets for 2018/19; MSD asked officers to inform SMT if there are any additional campaigns or projects to be included in the budgeting process. MSD will follow up with officers whether budgets for staff projects such as awards, should be included within officer budgets.
- MSD noted that there were 15 LINKS incidents at Varsity.
- SMT are planning content and presentations for future staff meetings to improve staff understanding of other departments.

6. **Marketing Update**

The brand will be launched to staff at meetings on 24th April, with further brand sessions at the June staff day. Marketing are also starting work on a web project, to improve the content and navigation on hullstudent.com.

7. **Weekly Reports & Accountability**

a) **President**

- OO was on annual leave last week for elections campaigning. OO worked Varsity and enjoyed the day.

b) **Welfare & Community Officer**

- Taken as read. JW attended a good governance conference and promoted elections last week.
- A snug cinema event was held for Women's History Month with low attendance. UEC agreed these events should be led by societies and liberation groups in future, with HUU offering support as required.
- JW presented the Zero Tolerance Policy and Breastfeeding Policy to Union Councillors for feedback this week. OO said it was good for Union Councillors to have input in the amends prior to approval. MCM suggested contact a local breastfeeding support group to seek their input prior to implementation. **Action: JW**

c) **Education Officer**

- SA was involved in encouraging students to vote during elections week and set up live streams for the candidate Question Time and results events.

8. **Any Other Business**

a) **Varsity & Sports Teams**

OO suggested changing the timescale of future Varsity competitions to reduce staff pressures on the day, with events being held across several dates. UEC agreed this approach would change the atmosphere and reduce alcohol consumption at Varsity fixtures. OO hopes to liaise with other students' unions to identify how their events are scored.

MSD advised that the Swimming club are keen for any action against the club to be agreed as soon as possible; MSD and the Officer team to meet this week to agree an approach.

MSD also highlighted the need to meet with clubs who consistently behave inappropriately regarding their conduct. OO agreed that teams who demonstrate unacceptable behaviour must be spoken to.

b) **Officer Role Titles**

JW proposed changing Officer roles to be 'President of' to minimise confusion and align to the President role. MCM reiterated that any change must be communicated to Marketing ahead of WelcomeFest material being printed. JW and Officer team to speak to the elects regarding a potential name change. **Action: JW**

9. **Reserved Business**

None reported.

Next Meeting

Tuesday 3rd April 2018

**MATTERS ARISING FROM UEC MEETING
20 March 2018**

Agenda item	Action by	Outcome
7b JW to contact a local breastfeeding support group regarding the breastfeeding policy, prior to Union Council in April.	JW	
8b Officers to speak to the elects regarding a potential title change.	Officer team	

Your Idea's Scheme

1	Reinstate Membership with NUS	<p>Without any warning, earlier in the year, I found out that I could not renew my NUS membership card.</p> <p>I found out that members of the university voted to leave NUS, however I, and thousands of other students were never made aware of this vote.</p> <p>Due to the vote students are now unable to attain student discounts and are forced to pay for full priced items, due to a vote that they didn't know about.</p> <p>I suggest that we have another vote where every student is notified on the upsides and downsides of being an NUS member.</p>	
2	Diversity of food options on campus cafeterias	<p>Diversify food options to include cultural foods from around the world eg. Asian(Chinese/Korean/Japanese/Malaysian), halal options etc</p> <p>Maybe one food station for diverse food options</p>	
3	Reduce prices on food	The prices for croissants/sausage rolls/cakes are ridiculous!!! Lidl sell hot chocolate croissants for 45p whereas uni sells them for £1.40!!! Think the prices need a rethink!!	
4	A medical drop in centre on Campus	There should be a medical professional (nurse or similar), on campus to give advice to people on medical issues. This will improve health on campus (as GP appointments can take up to 2 weeks), and allow people to easily get advice.	
5	Power Sockets	Some lecture theatres have benches on the backs of the seating, which are used by those sat behind. I think a number of power sockets under the benches for laptops to plug in would be useful.	
6	All essential texts should be available online (or there should be at least more than one copy in the library)	There should be a way for everyone who requires a text from the reading list to access it - library loan times can be long, which means if you have missed out on a copy of a text you need, you are stuck (this is often for the duration of the essay/exam period). Therefore if a text is shown as essential on the reading list, there should either be multiple copies in the library, or access available online.	
7	Extend deadlines due to strikes	Lecturers extending the essay due dates/dissertation due dates in order to compensate for time lost due to the strikes. We have missed a lot of vital information due to lecture cancellations and therefore should be compensated with extra time for essay writing and third year dissertation submission.	

UEC REPORT - WEEK ENDING 13th April 2018

This report should be completed each Friday and emailed to Emily together with any papers for the meeting

NAME: Salman Anwar	
I'd like to thank	Benedict and Veronica for help with SLTSAs speech prep and the work they're doing on the SLTSAs
Officer Impact	<ul style="list-style-type: none"> - Prepping for SLTSAs, focusing on remarks and speech - Tour of the sports centre facilities - Reported a couple of issues to the Library that'll be followed up at the next SMT - Associate Dean Catch Ups
Update on my objectives	<ul style="list-style-type: none"> - No Platform Policy ready and sent to Nicole for the upcoming Union Council
Things I'm proud of/ I need support with	<ul style="list-style-type: none"> - Support dealing with bad news

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max 40 hrs p/w)</i>	Hrs spent engaging with members <i>(i.e. time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hrs worked
13/04/18	37	1	Catching up with students	3%