

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING
Held at 2pm on Tuesday 8 March 2016

Present: President (Chair), Vice-President Welfare & Community (VPWC), Vice-President Education (VPE), Vice-President Sport (VPS), Vice-President Scarborough (VPSc)
Attending: Chief Executive (CEO), Membership Services Director (MSD), Marketing & Communications Manager (MCM), Administration Co-ordinator (AC)

1. **Apologies**
Received from Vice-President Activities (VPA)
2. **Minutes of previous meeting**
Approved as a correct record
3. **Matters arising**
See attached
4. **Sabbatical Engagement**
Not discussed
- 5 – 10 **Zone reports – none circulated**
Sabbs to do weekly reports for last 2 weeks and circulate before next meeting.
11. **Chief Executive & SMT**
Marketing
 - Rate Your Union survey has closed, results of the survey will be brought to the next UEC for feedback.
 - The new Marketing & PR Co-ordinator started on Monday. Jack Baldwin will be attending marketing meetings with sabbs this week as part of his induction.
Membership Services Director
 - The elections exit poll has been done and a candidate survey has been sent out.
 - RAG will be holding their Jailbreak event at the weekend, to get as far away from the university as possible. Sabbs are invited to pop in to the control room to support RAG if they can.
 - MSD and CSD are writing a draft alcohol impact statement. MSD said HUU already meet a lot of the alcohol impact criteria, including offering many alcohol free events. VPSc said they had a positive response to a recent alcohol unit awareness event on campus.
12. **Any Other Business**
 - a) **External Speakers**
 - MSD is working with the university to create a joint external speaker policy, the aim would be for a panel to approve the speaker instead of UEC or the CEO. Once a procedure has been agreed, it would go to Union Council for formal approval.
 - b) **HUSAH External Speaker**
 - VPA and VPWC met with HUSAH president to discuss UEC's decision to only allow students and staff to attend their event. UEC said debates and discussions such as this event are not open to the public to ensure the event stays relevant to students.
 - After considering the risks of making the event open to the public, UEC confirmed its decision to limit its attendance to students and staff at the university if the event is held on campus.

- MCM to write a response to HUSAH and circulate to UEC and MSD. MSD to use the statement to respond to HUSAH president. **Action: MCM & MSD**

c) **Boat Club**

- Boat Club arrange an annual training camp event in Strathclyde as an alternative to tour. The Boat Club girls cannot afford Strathclyde, so plan on going to Doncaster at a cost of £130 each.
- Boat Club will no longer be participating in Varsity, saving £500 and there is money in their BUCS travel fund. VPS would like to use this money to pay for the girls to go to Strathclyde, so the training camp can be enjoyed by all Boat Club members.
- This proposal was approved by UEC.

d) **Elections**

- Sabbs who promoted elections found that many students did not understand the role of a sabb or why elections are important.
- MCM said all areas of HUU need to work together to find out the wider impact on students. MCM asked sabbs if some outcomes of university meetings could be better communicated to students.

13. **Reserved Business**
Reported separately

14. **Next Formal Meeting**
Tuesday 15 March 2016

UEC REPORT - WEEK ENDING 11 March 2016

NAME: Ashleigh Davies	
I'd like to thank	<p>Sally and Emily (PA to CEO & Directors, Admin Co-ordinator) for your support when I had a tour meltdown.</p> <p>Vicky Dean (Sports & Societies Co-ordinator) – supporting me through the tour administrative details.</p> <p>Matt and Gurmok (VPE/VPS) – even though you were off for a week campaigning you were both so helpful when I needed you.</p> <p>Tania – what an incredible job you did of elections! Thank you and Charley (Digital Comms. Co-ordinator) for making for a smooth elections result night.</p> <p>Liz Pearce (MSD) for constant support on a day to day basis.</p>
Things I'm proud of	<p>Getting accepted onto my masters!</p> <p>Getting through elections week, and engaging with students daily explaining why they should vote.</p> <p>Skyping with Nottingham SU about our amazing HullSTARS and helping them understand how they can do the same kind of thing over there.</p> <p>Being represented by Matt at Senate with SWS. It's incredible to see how well respected and supported you are within the University.</p> <p>Student Forum – representing HUU with Angie and Chuby, and making the wider community aware of the amazing volunteering opportunities we have.</p> <p>AGT (All Gender Toilet) feedback wall. – This has been such an incredible way to get engaged with students, and although the feedback has been mixed, we are hearing real student perspectives from both sides which is great!</p> <p>Zone meeting – had a successful zone with the new LGBT+ and LINKS officer.</p>
General updates	<p>Elections week was difficult for everyone. I felt a little bit lost, and confused about what I was supposed to be doing! I had a lot of tour admin to do so it was really important that I managed to stick to deadlines whilst promoting elections. I spoke to loads of students and had an amazing time promoting elections once my deadlines were over.</p> <p>Working on the elections booths was really fun, it was great to see why students didn't want to vote and making everyone realise just how important it was. It was really nice to see our full time staff supporting our elections, and understanding what we do! 😊</p> <p>I really enjoyed Senate this time. Seeing Matt give his presentation to the whole of Senate was actually quite inspiring. We as a Union of Sabbs do so much work, and it's really important that we shout about this, one of the most difficult things to do, I know.</p> <p>I had a skype meeting with Toni (HullSTARS) and Nottingham student union, to talk about HullSTARS and how other unions can use our ideas to benefit their students housing in their cities. This was really productive, and shows just how incredible our HullSTARS is!</p> <p>Results night was absolutely incredible. I had so much fun working with Tania and the rest of the team to present our new Sabbatical Officers 2016.</p> <p>I had a meeting with Kathy and HUSAH to discuss their event and the opening of this to the public. It was decided at UEC that this event should only be open to students, to ensure the safety of our members and make sure they have the best possible experience at such a different event on campus. We ran the Sport Relief mile this week! Some of us (Matt and Gurmok) were extremely competitive, but I really enjoyed the whole experience.</p> <p>The Students' Forum was this week as well, and our volunteering co-ordinator Angie was there to explain to members of the council, City of Culture, and other student unions/colleges just what we do in terms of volunteering in the community. Angie did a great job of making sure students were represented and appreciated for the work they have done. The next Student Forum is in June.</p>

	<p>I had my Zone meeting this week, and LGBT+ and LINKS invited their new officers. It was great to go back to basics and explain what happens in welfare zone, and how we function. This meeting spoke about two possible motions going to Union Council.</p> <p>Alcohol Impact group meeting was on Thursday 10th and was extremely successful. We had some great ideas about how we can focus on promoting sensible alcohol consumption, whilst discussing what we already do as a Union and a University. It was exciting to see everyone coming together, and these meetings will now take place once a month to keep everyone in the loop, and pool our ideas together.</p> <p>Working with a student who came to see us about running a campaign we have now set up and is in process. HUU Says No is a campaign around sexual harassment on campus. Matt, Chuby, Gurmok and I attended an initial meeting to discuss what students thought about sexual harassment, which was followed up by a meeting with marketing to see exactly how we could make this campaign come alive. Business cards are being ordered and we are having a 'draw the line' campaign with treasury tags and the cork board, to see what students perceive as sexual harassment and what is acceptable. I'm so excited to see how this campaign works, and we are working hard to make sure it gets fully off the ground before I leave.</p> <p>Rainbow Varsity!!</p> <p>Gurmok and I have decided we are going to run an 'Out in Sport' campaign for Varsity. We will be bulk ordering rainbow shoelaces and rainbow lollipops. Here's an idea of the campaign.</p> <p>We're going to have a big board which saying 'tackling homophobia and transphobia in sport'. What we want is for President's to sign this if they're committed to doing it. Showing they are an inclusive club and will not prejudice against sexual orientation. (This would take place at an AU council).</p> <p>All those who signed would be given a pair of rainbow laces for each member of their team competing in Varsity (or spectating if they're a sport which will not be playing) to wear on the day.</p> <p>On the day of Varsity we will be getting more and more people to sign the board, and lollipops will be given out to these people. We'll get loads of pictures and it will be a great opportunity to show just how inclusive our teams are!</p> <p>This will go nicely with the motion I will be taking to union council on 11th April, showing HUU's commitment as a whole to tackle homophobia and transphobia in sport!</p> <p>AGT feedback is underway with the cork board downstairs. As expected, there are some good, some bad, and some ugly feedback comments. Nothing is being removed and it will all be taken into consideration when it comes to the report I will be submitting for AC.</p>
Update on my objectives	<p>White Ribbon – Anji Gardner and I are working closely on all things domestic violence at the minute. When there is a meeting set up with the council I will be invited along. Gina and I have passed an email on to Anji about setting up a domestic violence drop in.</p> <p>Mental Health- I will hopefully be setting up a presentation to send over to careers to explain about anxiety and confidence issues when applying for jobs, which will be added to their presentations in their sessions. This should work more than trying to set on new sessions.</p> <p>Housing – We have set up housing socials for 11th April. These sessions are for students who may need to get out of their contracts and are looking for someone to swap with, need to find a room, or don't know who their housemates are and just want to meet new people. Here is the event online... https://www.hullstudent.com/events/id/891-housing-social</p>
I need support with	Remembering that I still have a while left!

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs pw)	Hrs spent engaging with members (ie time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
26 th Feb 4 th March	40	5 20	Meetings, LGBT+ Training, chats with LGBT+	% 50%
11 th March	40	5	Elections! Zone, meetings	%

UEC REPORT - WEEK ENDING 4 MARCH 2016

This report should be completed each Friday and emailed to Sally/Emily together with any papers for the meeting

NAME: Kathleen Brook	
I'd like to thank	Everybody at HUU, we really banded together to push elections
Things I'm proud of	Speaking to students, supporting candidates, representing Hull in the Yorkshire Universities student engagement network
General updates	<p>I spent as much time as possible promoting elections round campus, speaking to candidates, manning stalls and speaking to potential voters.</p> <p>I visited the Bradford University campus as part of the Yorkshire universities student engagement network, we have created a working group to create an online resource to support students and sabbatical officers in opening a dialogue with their university on the topic of 'quality'.</p> <p>I also had to handle a number of society issues, most of which have been resolved.</p> <p>I also met with the commercial team and the debating society to discuss the feasibility of the EUDC, to ensure the debating society is fully supported in their bid for the championships, and to ensure that they can effectively host their championships on campus, should they be successful.</p>
Update on my objectives	I've spent a huge amount of time engaging with students and promoting elections, as such objectives were not the priority this week.
I need support with	

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs pw)	Hrs spent engaging with members (ie time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
04/03/16	40+	30+	Chatting to students, promoting elections, manning stalls	75%+

UEC/SEC REPORT - WEEK ENDING 19 FEBRUARY

This report should be completed each Friday and emailed to Sally/Emily together with any papers for the meeting

NAME: Si Hernandez	
I'd like to thank	<p>Liz Pearce – For her support and action planning with the Open Forum.</p> <p>Glenn Burgess – For coming to the Open Forum, under a very stressful situation.</p> <p>Scarborough Students – For coming together and showing such passion.</p>
Things I'm proud of	Open Forum – This went extremely well, with students showing passion and preparation.
General updates	<p>Attended the Rep Forum, taking feedback on academic and campus wide matters. NSS was also discussed.</p> <p>On Tuesday afternoon, a petition was shared online asking for refunds for Scarborough students, due to the transition. This has meant the majority of the week has consisted of reacting to this, from both staff and students.</p> <p>Attended the SEER group meetings for Health Care and Education, highlighting a need for lecturer access, staff contingency and library access.</p> <p>On Thursday, helped prepare several students from the Open Forum. This included consulting the Scarborough SLA and understanding what are the key issues students are raising.</p> <p>Chaired the Open Forum. This highlighted some extreme concerns regarding how the transition is being handled, the petition was discussed, a number of students had prepared extensively for the event.</p> <p>With Karen Thornton and Giles Davidson, began preparing an action plan to follow up the issues raised at the Open Forum.</p> <p>Attended the Diversity Day in Calvino's.</p>
Update on my objectives	<p>The third Scarborough Shout Out blog went online, updating on the decision not to recruit Health Care students on the 2016 intake.</p> <p>Helped co-ordinate our Diversity Day, asking students what diversity meant to them, along with Charlotte Reeve (Equality and Diversity Officer).</p>
I need support with	Creating an action plan from the Open Forum, taking the petition into account.

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs pw)	Hrs spent engaging with members (ie time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
19/02/16	32 (Wednesday claimed in lieu time.)	8	Rep Forum, consulting reaction to the petition, preparing for Open Forum, the Open Forum meeting, Diversity Day.	25%